



REQUEST FOR PROPOSAL

INDIAN INSTITUTE OF MANAGEMENT ROHTAK
Management City, NH-10, Southern Bye-pass,
Sunaria Village, Rohtak – 124010, Haryana)
Phone: 01262-228551

Limited Tender Enquiry

For

Invitation of Bids for “Onsite Modification Work for Providing & Fixing of Aluminum items for PGP Hostel Blocks No.1 to 13 at IIM Rohtak.”
(Title of TENDER) No. IIM-R/Civil/LTE/2024-25/P-119T Dated
12.12.2024.

Processing fee: Rs.1180.00 (Rupees One Thousand One Hundred Eighty Only) (Non-refundable) and EMD of Rs. 35,887.00/- (Rupees Thirty-Five Thousand Eight Hundred Eighty-Seven Only) (Refundable) should be submitted online (IMPS/NEFT/RTGS/DD) in favor of “Indian Institute of Management Rohtak” to Acct. No. 252201000421, Bank-ICICI Bank, IIM Rohtak Branch, IFSCICIC0007244.

Last date and time for depositing the sealed Bids 02.01.2025 at 1200 Hrs. Proposal (along with payment proof) documents must be submitted offline in the Tender Box at IIM Rohtak, positively before the closing date/time as mentioned on the tender document, duly filled and signed using same color ink on all pages by Auth. Signatory/Proprietor with company’s seal stamped on each page.

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Brief description of Proposal

1. Bids (Offline) in sealed cover (in two bid system) are invited for **Onsite Modification work for Providing & Fixing of Aluminum items for PGP Hostel Block No.1 to 13 at IIM Rohtak**. Under which the competent seller/Contractor/service provider shall supply/install/commission and maintain the ordered/contracted items/services at Campus of IIM Rohtak, Rohtak Haryana or any other locations as decided by the Institute as per the details listed in Part III of this TENDER. Please super scribe the above mentioned title, TENDER number and date of opening of the Bids on the sealed cover to avoid the Bid being declared invalid.

2.

Sl.no	Information	Important
1	Date of Publishing/Hosting of Tender	12/12/2024
2	Date/Time of closing of Tender submission	02/01/2025 at 12:00 (Noon)
3	Date/Time of Opening of Bids	02/01/2025 at 2: 00 PM
4	Processing Fee	Rs.1180.00 (One Thousand one hundred eighty only) should be submitted online in the form of (IMPS/NEFT/RTGS/DD in to Acct. No.252201000421, Bank-ICICI Bank, IIM Rohtak Branch, IFSC- ICIC0007244 in favor of "Indian Institute of Management Rohtak, compulsory & Non-refundable in all cases). Bidders registered under MSE having Valid MSE Certificate (under Manufacturing /Service category) are exempted towards processing /tender fees on submitting documentary evidence and bid security declaration as per enclosed format at Page No.11.
6	Bid security/EMD(Earnest Money Deposit)	Rs. 35,887.00/should be submitted online (IMPS/NEFT/RTGS/DD) to Acct. No. 252201000421, Bank-ICICI Bank, IIM Rohtak Branch, IFSC- ICIC0007244, in favor of "Indian Institute of Management Rohtak". Bidders registered under MSE having Valid MSE Certificate (under Manufacturing /Service category) are exempted towards processing /tender fees on submitting documentary evidence and bid security declaration as per enclosed format at Page No.11.
7	Estimated Tender Value (In Rs.)	Rs.17,94,340.00/-(Rupees Seventeen Lac Ninety Four Thousand Three Hundred Forty Only) Including GST.
8	Period of validity of Tender/Bids	Minimum 90 days from closing date.
9	Place of online Bid opening through Tender Wizard	Administrative block of IIM Rohtak at Sunaria, Rohtak, Haryana PIN - 124010).
10	Performance Guarantee	The bidder will be submitted PBG 5 % of the order value after issuing LOA within 15 Days.
11	Completion of work /Duration of work	45 Days from the issue of Work order.

2. The address and contact numbers for sending bids or seeking clarifications regarding this TENDER are given below: –

- a. **Bids/queries to be addressed to:** The Chief Administrative Officer, Indian Institute of Management Rohtak
- b. **Postal address for sending the Bids:** Indian Institute of Management Rohtak, Sunaria Village, Rohtak (Haryana) PIN – 124010.
- c. **Name/designation of the contact personnel:** Project Manager
- d. **Telephone numbers of the contact personnel:** 01262-228551
- e. **E-mail ID of contact personnel:** project.office@iimrohtak.ac.in
- f. **Fax number:** 01262-274054

3. This TENDER is being **issued with no financial commitment** and IIM Rohtak (the buyer hereafter) reserves the right to change or vary any part thereof at any stage. **The Institute reserves the right to withdraw** the TENDER, should it become necessary at any stage.

Part I – General Information

1. Last date and time for depositing the Bids: 02.01.2025 / 12:00 Hrs. (Date to be mentioned in terms of DD MM YEAR). The sealed Bids should be deposited/reach by the due date and time. The responsibility to ensure this lies with the Bidder.

2. Manner of depositing the Bids: Sealed Bids should be either dropped in the Tender Box marked as “TENDER BOX No.-I” or sent by registered post at the address given above so as to reach by the due date and time. **Late tenders will not be considered.** No responsibility will be taken for postal delay or non-delivery /non-receipt of Bid documents. **Bids sent by Fax or E-mail will not be considered** (unless they have been specifically called for by these modes due to urgency).

3. Time and date for opening of Bids: 02.01.2025 / 14:00 Hrs. (If due to any exigency, the due date for opening of the Bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other Day/time, as intimated by the Buyer).

4. Location of the Tender Box: “MAIN ENTRANCE GATE OF ADMINISTRATIVE BLOCK” of Indian Institute of Management Rohtak at Sunaria Village, Rohtak PIN – 124 010, Only those Bids that are found in the correct (As mentioned above) tender box will be opened. Bids dropped in the wrong Tender Box will be rendered invalid.

5. Place of opening of the Bids: Indian Institute of Management Rohtak, Sunaria Village, Rohtak. The Bidders may depute their representatives, duly authorized in writing, to attend the opening of technical Bids and commercials on the due date and time. Rates and important commercial/technical clauses quoted by all Bidders will be read out in the presence of the representatives of all the Bidders. This event will not be postponed due to non-presence of your representative.

6. Two Bid system (Technical and Financial)

7. Rejection of Bids: Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection with forfeiture of EMD if applicable. Conditional tenders will be summarily rejected.

8. Unwillingness to quote: Bidders unwilling to quote should ensure that intimation to this effect reaches before the due date and time of opening of the Bid, failing which the defaulting Bidder may be delisted for the given range of items as mentioned in this TENDER.

9. Validity of Bids: The Bids should remain valid for minimum 90 days from the last date of submission of the Bids.

10. Earnest Money Deposit- Bidders are required to submit EMD of **Rs. 35,887.00/- (Rupees Thirty-Five Thousand Eight Hundred Eighty-Seven Only)** in the form of DD in favor of “Indian Institute of Management Rohtak”, or by NEFT in to Acct. No.252201000421, Bank-ICICI Bank, IIM Rohtak Branch, IFSC- ICIC0007244 (Compulsory and refundable in all cases).

11. Performance Bank Guarantee: The successful bidder will be required the PBG @ 5% of the award value from any of the Nationalized Bank of the work within 15 days from the date of issue of Work Order/LoA. The same will be refunded after successful completion of work.

12. Tender Fee (non-refundable) amounting to Rs. 1180.00 (Rupees One Thousand One Hundred Eighty only) shall be submitted along with tender by online in favour of “Indian Institute of Management Rohtak.” payable at Rohtak.

13. Eligibility Criteria: -

Bidder should have experience of having successfully completed similar work during the last 7 years ending on 31st Oct 2024 should be either of the following:

i) One similar work orders costing not less than Rs. 14,35,473.00/-

Or

ii) Two similar work orders each costing not less than Rs. 8,97,170.00/-

Or

iii) Three similar work orders each costing not less than Rs. 7,17,737.00/-

(Similar works means Providing/Fixing of Aluminum Items Work in Govt. Educational Institutions or State Government Educational Institutions or offices/PSU/Autonomous Educational Institutions/Other Government Central/State. (Please submit copy of Work order and Completion Certificate from the Client).

14. Bidder should not have been blacklisted by any State/Central Government Department/Autonomous Bodies or PSU. The bidder must submit a duly notarized affidavit to this effect.
15. The Bidder should submit active GST Registration Certificate & PAN no.
16. The Bidder should be registered in ESI & PF authority, if applicable (submit copy of Registration Certificate)
17. Self-attested copies of work Orders and Client's Satisfactory work completion Certificates in support of qualification criteria given in Para 13 above.
18. Average annual financial turnover (gross) during last three years ending on 31 Mar 2024 should be at least of Rs. 5,38,302.00 or more. A copy of turnover statement (For 03 Years ending 31.03.2024) duly certified by CA with UDIN No to be submitted.
19. Audited Balance Sheet along with Profit & Loss Statement of latest three financial years as on ending 31st March 2024 duly certified by CA with UDIN No.
20. Profitability: The Bidder should be a Profit (Net) making firm and should have made profit during all of the past 3 Financial Years ending 31st March 2024 for which balance sheets, duly certified by the Chartered Accountant, are available.
21. Specialized Firms / Contractors who fulfill the following requirements shall only be eligible to apply. **Applications from Joint ventures or consortium of companies will not be accepted or considered for participation.**
22. **Successful bidders should** submit solvency certificate of 40 % of awarded work order amount from any nationalized bank.

Part II – Essential Details of Items/Services required

1. **Schedule of Requirements** – List of items; schedule of quantity attached
2. **Delivery and completion period** – Within 45 days from purchase/work order issue date
3. **Delivery/Maintenance/fitment/installation and Transportation** –At supplier/Seller/Service provider's expense.
4. **Consignee details** – Indian Institute of Management Rohtak, and Haryana India PIN-124 010.
5. **Liquidated Damages:** In the event of the Seller's/service provider's failure to submit the Bonds, Guarantees and Documents, supply the stores/goods and conduct trials, installation of equipment, training, etc. as specified in this contract, the Buyer may, at his discretion, withhold any payment until the completion of the contract/supply. The institute may also deduct from the contractor as agreed, **liquidated damages to the sum of 2.5% of the contract/invoice value** for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the contract value.

Part III – Standard Conditions of TENDER

The Bidder is required to give confirmation of their **acceptance of the Standard Conditions** of the Request for Proposal mentioned below **on their original letter head** which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Seller/Seller/Service provider in the Contract) as selected by the Buyer. **Failure to do so may result in rejection of the Bid submitted by the Bidder.**

1. Law: The Contract shall be considered and made in accordance with the laws of the Republic of India. The contract shall be governed by and interpreted in accordance with the laws of the Republic of India.

2. Effective delivery, completion of work period: Within 45 days from award of **Onsite Modification work for Providing & Fixing of Aluminum items for PGP Hostel Block No.1 to 13 at IIM Rohtak.** Work order and shall remain valid until the complete obligations by both the parties under the purchase order/agreement/contract. The deliveries, supplies, installation and performance of the items/services shall commence from the effective date of the purchase/work order issue date.

3. Arbitration: All disputes or differences arising out of or in connection with the Contract shall be settled by bilateral discussions. Any dispute, disagreement or question arising out of or relating to the contract or relating to supply or performance, which cannot be settled amicably, may be resolved through arbitration subject to Rohtak Jurisdiction.

4. Penalty for use of Undue influence: The seller/Seller/Service provider undertakes that he has not given, offered or promised to give, directly or indirectly, any gift, consideration, reward, commission, fees, brokerage or inducement to any person in service of the Buyer or otherwise in procuring the order/contracts or forbearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the present order/contract or any other Contract with the Government of India for showing or forbearing to show favor or disfavor to any person in relation to the present Contract or any other Contract with the Government of India. Any breach of the aforesaid undertaking by the seller/Seller/Service provider or any one employed by him or acting on his behalf (whether with or without the knowledge of the seller/Seller/Service provider) or the commission of any offers by the seller/Seller/Service provider or anyone employed by him or acting on his behalf, as defined in Chapter IX of the Indian Penal Code, 1860 or the Prevention of Corruption Act, 1986 or any other Act enacted for the prevention of corruption shall entitle the Buyer to cancel the contract and all or any other contracts with the seller/Seller/Service provider and recover from the seller/Seller/Service provider the amount of any loss arising from such cancellation. A decision of the Buyer's/Competent Financial Authority (CFA) or his nominee to the effect that a breach of the undertaking had been committed shall be final and binding on the seller/Seller/Service provider. Giving or offering of any gift, bribe or inducement or any attempt at any such act on behalf of the seller/Seller/Service provider towards any officer/employee of the Buyer or to any other person

in a position to influence any officer/employee of the Buyer for showing any favor in relation to this or any other contract, shall render the seller/Seller/Service provider to such liability/ penalty as the Buyer may deem proper, including but not limited to termination of the contract, imposition of penal damages, forfeiture of the Bank Guarantee and refund of the amounts paid by the Buyer.

5. Liquidated Damages: In the event of the Seller's failure to submit the Bonds, Guarantees and Documents, supply the stores/goods and conduct trials, installation of equipment, training, etc. as specified in this contract/purchase order, the Buyer may, at his discretion, withhold any payment until the completion of the supply/commissioning/installation/contract. The BUYER may also deduct from the SELLER as agreed, **liquidated damages to the sum of 2.5% of the invoice value for the items/services as mentioned above for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the contract value.**

6. Termination of Contract: The Buyer shall have the right to terminate this Contract in part or in full in any of the following cases: -

- a) The Agency shall be fully responsible for faithful compliance of the provisions of the purchase/Work Order/Agreement. Any breach or failure to perform the same may result in termination of the purchase order/Work Order/Agreement and forfeiture of the security deposit as well as other legal recourse.
- b) The Company providing items/services is declared bankrupt or becomes insolvent.
- c) Any misconduct/misbehavior on the part of Employees etc. deployed by the seller/agency will not be tolerated and the same must be replaced with suitable and equivalent immediately, failing to comply with same will lead to termination of order/contract.
- d) The Buyer has noticed that the Seller/Service provider has utilized the services of any Indian/Foreign agent in getting this contract and paid any commission to such individual/company etc.
- e) The Director, IIM Rohtak reserves the right to reject any or all tenders in whole or in part without assigning any reason thereof and decision of the Director, IIM Rohtak shall be final and binding on the sellers/agencies in respect of any clause covered under the contract.
- f) The bidders failed to submit Bank performance guarantee & solvency certificate.

7. Notices: Any notice required or permitted by the contract shall be written in the English language and may be delivered personally or may be sent by FAX or registered pre-paid mail/airmail, addressed to the last known address of the party to whom it is sent.

8. Amendments: No provision of present proposal/Contract shall be changed or modified in any way (including this provision) either in whole or in part except by an instrument in writing made after the date of order/contract and signed on behalf of both the parties and which expressly states to amend the present Contract.

9. Taxes and Duties

- a) If Bidder desires to ask for GST, statutory compliances, duties etc., the same must be specifically stated. In the absence of any such stipulation, it will be presumed that the prices include all such charges and no claim for the same will be entertained.
- b) If reimbursement of any Duty/Tax is intended as extra over the quoted prices, the Bidder must specifically say so. In the absence of any such stipulation it will be presumed that the prices quoted are firm and final and no claim on account of such duty/tax will be entertained after the opening of tenders.
- c) If a Bidder chooses to quote a price inclusive of any duty/tax and does not confirm inclusive of such duty/tax so included is firm and final, he should clearly indicate the rate of such duty/tax and quantum of such duty/tax included in the price. Failure to do so may result in ignoring of such offers summarily.
- d) If a Bidder is exempted from payment of any duty/tax up to any value of supplies from them, he should clearly state that no such duty/tax will be charged by him up to the limit of exemption which he may have. If any concession is available in regard to rate/quantum of any Duty/tax, it should be brought out clearly. Stipulations like, the said duty/tax was presently not applicable but the same will be charged if it becomes livable later on, will not be accepted unless in such cases it is clearly stated by a Bidder that such duty/tax will not be charged by him even if the same becomes applicable later on. In respect of the Bidders, who fail to comply with this requirement, their quoted prices shall be loaded with the quantum of such duty/tax which is normally applicable on the item in question for the purpose of comparing their prices with other Bidders.
- e) Any change in any duty/tax upward/downward as a result of any statutory variation in excise taking place within contract terms shall be allowed to the extent of actual quantum of such duty/tax paid by the supplier. Similarly, in case of downward revision in any duty/tax, the actual quantum of reduction of such duty/tax shall be reimbursed to the Buyer by the Seller/Service provider. All such adjustments shall include all reliefs, exemptions, rebates, concession etc. if any obtained by the Seller/Service provider.

10. Pre-Integrity Pact Clause: An "Integrity Pact" would be signed between the IIM Rohtak and the Bidder for purchases (If required). This is a binding agreement between the Buyer and Bidders for specific contracts in which the Buyer promises that it will not accept bribes during the procurement process and Bidders promise that they will not offer bribes. Under this Pact, the Bidders for specific item/services or contracts agree with the Buyer to carry out the procurement in a specified manner. The

Format of Pre-Integrity Clause will be as per the prescribed format of GoI (will be provided on request). The essential elements of the Pact are as follows:

- a. A pact (contract) between the IIM Rohtak, Government of India (MOE) (the authority or the “principal”) and those companies submitting a tender for this specific activity (the “Bidder”);
- b. An undertaking by the Principal that its officials will not demand or accept any bribes, gifts etc., with appropriate disciplinary or criminal sanctions in case of violation.

Part IV – Special Conditions of TENDER

The Bidder is required to give confirmation of their acceptance of Special Conditions of the TENDER mentioned below on their original letter head which will automatically be considered as part of the Contract concluded with the successful Bidder (i.e. Seller in the Contract) as selected by the Buyer. Failure to do so may result in rejection of Bid submitted by the Bidder.

1. Security Deposit (SD): Security deposit @ 5 % of the tender amount shall be deducted from the bill and will be refunded as per CPWD manual (i.e. after completion of Defect Liability Period which is one year after successfully completion of work).

2. Payment Terms for Indigenous Sellers - It will be mandatory for the Bidders to indicate their bank account numbers and other relevant e-payment details so that payments could be made through ECS/EFT mechanism instead of payment through cheque, wherever feasible. A copy of the model mandate form prescribed by RBI to be submitted by Bidders for receiving payments through ECS is available on Institutes website and can be given on request. The payment will be made as per the following terms, on production of the requisite documents:

a. 100% payment in Indian rupees after successful completion of work, subject to production of invoice in originals with all mandatory documents.

3. Advance Payments: No advance payment(s) will be made.

4. CPWD Manual and Specification shall be followed.

4.1 INSTITUTE’S RIGHT TO VARY QUANTITIES /DEVIATION /EXTRA ITEMS

4.2 The Institute reserves the right at the time of award of the contract to increase the quantity of the goods and services specified in the schedule of requirements without any change in unit price of the ordered quantity. As per CPWD Manual agreement addition /alternation quantity of items of work to be executed beyond which rates are to be determined in accordance as per CPWD clauses 25 % (Twenty-Five percent) of each item which is the part of schedule of quantity mentioned in BOQ.

4.3 In case of division of order among number of parties. The distribution of quantity will be accordingly done by the Institute on an individual tender.

4.4 Extra substituted and deviated items of the schedule of quantity to be paid to the contractor as per the CPWD Specification/Manual.

4.5 Repeat Order Clause – The contract will have a Repeat Order Clause, wherein the Buyer may order up to 50% quantity of the items under the present contract within one year from the date of supply/successful completion of this contract, the cost, terms & conditions remaining the same. The Bidder is to confirm acceptance of this clause. It will be entirely the discretion of the Buyer to place the Repeat order or not.

5. Exchange Rate Variation Clause: Not applicable.

6. Risk & Expense clause –

a). Should the item/services or any installment thereof not be delivered within the time or times specified in the contract documents, or if defective delivery is made in respect of the item/services or any installment thereof, the Buyer shall after granting the Seller 07 days to cure the breach, be at liberty, without prejudice to the right to recover liquidated damages as a remedy for breach of contract, to declare the contract as cancelled either wholly or to the extent of such default.

b). Should the item/services or any installment thereof not perform in accordance with the specifications / parameters provided by the contractor during the check proof tests to be done in the institute country, the institute shall be at liberty, without prejudice to any other remedies for breach of contract, to cancel the contract wholly or to the extent of such default.

c). In case of a material breach that was not remedied within 07 days, the institute shall, having given the right of first refusal to the contractor be at liberty to purchase, manufacture, or procure from any other source as he thinks fit, other item/services of the same or similar description to make goods. /services.

7. Force Majeure clause

Neither party shall bear responsibility for the complete or partial non-performance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of goods under the provisions of the present contract), if the non-performance results from such Force Majeure circumstances as Flood, Fire, Earth Quake and other acts of God as well as War,

Military operation, blockade, Acts or Actions of State Authorities or any other circumstances beyond the parties control that have arisen after the conclusion of the present contract.

In such circumstances the time stipulated for the performance of an obligation under the present contract is extended correspondingly for the period of time of action of these circumstances and their consequences.

The party for which it becomes impossible to meet obligations under this contract due to Force Majeure conditions, is to notify in written form the other party of the beginning and cessation of the above circumstances immediately, but in any case not later than 10 (Ten) days from the moment of their beginning.

Certificate of a Chamber of Commerce (Commerce and Industry) or other competent authority or organization of the respective country shall be a sufficient proof of commencement and cessation of the above circumstances.

If the impossibility of complete or partial performance of an obligation lasts for more than One (01) month, either party hereto reserves the right to terminate the contract totally or partially upon giving prior written notice of 15 (Fifteen) days to the other party of the intention to terminate without any liability other than reimbursement on the terms provided in the agreement for the goods received.

8. Transportation/delivery of items/services: At supplier's expense on site i.e. at **Indian Institute of Management Rohtak**.

9. Packing, Marking, Insurance and forwarding: At supplier expense (All inclusive).

10. Quality: The quality of work must be delivered according as per CPWD guidelines & present order/Contract shall correspond to the technical specifications/conditions and standards valid for the deliveries of the same in Seller's country or specifications enumerated as per TENDER and shall also include therein modification to the item/services suggested by the Buyer. Such modifications will be mutually agreed to. The Seller confirms that the item/services to be supplied under this Contract shall be genuine.

11. Inspection Authority: The Inspection will be carried out by notified inspecting agency of IIM Rohtak (i.e. Project dept.). The mode of Inspection will be Departmental Inspection.

Part V – Evaluation Criteria & Price Bid issues

1. **The Lowest price bid will be decided upon total value wise lowest price quoted by the particular bidder as per price bid format category (as mentioned in Part-V Para 2 of this TENDER/proposal document)** will be accepted
2. **Price Bid Format:** The Price Bid Format is given below and Bidders are required to fill this up correctly with full details: -

Sl. No.	Item description	Den.	Qty.	Unit price in INR excl. tax	Taxes per unit in INR @..... .	Total price for qty. in INR incl. tax
NOT TO BE QUOTED IN TECHNICAL BID						

Note- Rates quoted must be in Indian rupees only, no exchange rate variation would be allowed during validity of offer/bid and the lowest reasonable, economical & acceptable bids for each category (as mentioned in Part-V Para 2 above) will be considered further for placement of contract/Supply cum work Order after complete clarification and price negotiations as decided by the Buyer.

Please mention type and rates of taxes applicable/included

Seal and Sign. Of Proprietor/ Auth. Signatory/Bidder

Date: 12.12.2024.

Check list –

1. Bid document, all brochures of respective items/accessories with sign & seal on each page and authorization letter/certificate from respective company.
2. Self-attested copy of all relevant supporting documents (Refer Part-I Para-13 above) including Power of Attorney, as applicable. (To be attached with technical bid)
4. **Rs. 1180.00 (One thousand One Hundred Eighty Only)** in the form of DD in favor of “Indian Institute of Management Rohtak”, or by NEFT in to Acct. No.252201000421, Bank-ICICI Bank, IIM Rohtak Branch, IFSC- ICIC0007244 (Compulsory & Non-refundable in all cases). There is relaxation of processing fee for MSE.
5. Bidders are requiring to submit EMD of **Rs. 35887.00/- (Rupees Thirty-Five Thousand Eight Hundred Eighty-Seven Only)** in the form of DD in favor of “Indian Institute of Management Rohtak”, or by NEFT in to Acct. No.252201000421, Bank-ICICI Bank, IIM Rohtak Branch, IFSC- ICIC0007244 (Compulsory and refundable in all cases). There is relaxation of processing fee for MSE.
6. Covering/Forwarding letter of both bids (technical and financial) shall be on (**separate for each bid**) original letter head of the company duly ink signed and stamped with company seal.
7. Pledge of compliance duly stamped and signed by the authorized signatory on original company letter head.

8. Bidder should not have been blacklisted by any State/Central Government Department/Autonomous Bodies or PSU. The bidder must submit a duly notarized affidavit to this effect.
9. The Bidder should submit active GST Registration Certificate & PAN no.
10. The Bidder should be registered in ESI & PF authority, if applicable (submit copy of Registration Certificate)
11. Self-attested copies of work Orders and Client's Satisfactory work completion Certificates in support of qualification criteria given in Para 3.1 above
12. Average annual financial turnover (gross) during last three years ending on 31 Mar 2024 should be at least of Rs. 5,38,302.00 or more over. A copy of turnover statement (For 03 Years ending 31 .03.2024) duly certified by CA with UDIN No to be submitted.
13. Audited Balance Sheet along with Profit & Loss Statement of latest three financial years as on ending 31st March 2024 duly certified by CA with UDIN No.
14. Profitability: The Bidder should be a Profit (Net) making firm and should have made profit during all of the past 3 Financial Years ending 31st March 2024 for which balance sheets, duly certified by the Chartered Accountant, are available.
15. Bid security declaration as per enclosed format.

PLEDGE OF COMPLIANCE

(To be given on original letter head of the company/firm by the legal owner/authorized signatory of the company/firm)

I,.....full name,
designation....., acting on behalf of M/s....., Company/Agency name & Registered Office's full address.....,

which is an applicant for **Onsite Modification work for Providing & Fixing of Aluminum items Hostel Block No.1 to 13 at IIM Rohtak” vide Tender no IIM-R/Civil/LTE/FY 2024-25/P-119 T dated 12.12.2024 to Indian Institute of Management Rohtak (Rohtak, Haryana)** hereby undertake that I/We have no criminal antecedents, never declared bankrupt, never black listed by any Govt./PSU/Autonomous dept./agency/body and we shall abide by all terms and conditions mentioned in this tender document and subsequently issued work order/Agreement against the said tender enquiry. In the event of any breach of terms and conditions of this tender and subsequently issued work order/agreement against the said tender enquiry during the entire period of contract, we shall take the full responsibilities of any loss incurred by my agency/company employees/representatives by their negligence to IIM Rohtak including financial, time and reputation as assessed by competent authority of IIM Rohtak and my company/agency will fully compensate to IIM Rohtak for all such losses without ensuing any legal process.

Company's official seal.....
Place:.....
Date:.....

Signature:
Full Name:
Address:
.....
.....
Pin.....
Contact Nos.....
E-mail ID.....

BID SECURITY DECLARATION FORM
(to be submitted on bidder's letter Heads)
(to be submitted by MSE Bidder Only)

Date.....

Name of the Work: - **Tender for "Onsite Modification work for Providing & Fixing of Aluminum Items Hostel Block No.1 to 13 for Permanent Campus at Indian Institute of Management Rohtak" NIT No. IIM-R/Civil/FY 2024-25/LTE/P-119 T Dated 12.12.2024.**

To
Chief Administrative Office
IIM Rohtak
Haryana – 124001.

I/We, The undersigned, declare that:

I/We understand that, according to your conditions, bid must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of three years from the date of notification if I am / We are in breach of any obligation under the bid condition, because I/We

- a) Have withdrawn/ modified/ amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form Bid; or
- b) Having been notified of the acceptance of our bid by the employer/purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance security deposit in accordance with the instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if am/we are not the successful bidder.

Signed: (insert signature of person whose name and capacity are shown)

Name: (insert complete name of person signing the Securing Declaration)

Dated on -----day of ----- (insert date of Signing)

Seal



COMMERCIAL BID - REQUEST FOR PROPOSAL

INDIAN INSTITUTE OF MANAGEMENT ROHTAK

Sunaria Village, Rohtak – 124010, Haryana) Phone: 01262-228551

Limited Tender Enquiry

For

Invitation of Bids for “for Onsite Modification work for Providing & Fixing of Aluminum Items Hostel Block No.1 to 13 at IIM Rohtak” (Title of TENDER) No. IIM-R/Civil/LTE/2024-25/P-119 T dated: 12.12.2024.

Last date and time for depositing the sealed Bids: -02.01.2025/ 1200 Hrs. (IST)

he Tender document is to be submitted duly filled and signed using same color ink on all pages by Auth. Signatory/Proprietor with official seal stamped on each pages).

NIT No. IIM-R/Civil/FY 2024-25/OTE/P-119 T Dated 12.12.2024 Bill of Quantity "Onsite Modification work for Providing & Fixing of Aluminum Items Hostel Block No.1 to 13" for Permanent Campus at Indian Institute of Management Rohtak.

Sr. No.	DSR(2023)	Description of items	Unit	Qty	Rate	Amount
1	4.1.	Providing and laying in position cement concrete of specified grade excluding the cost of cantering and shuttering:				
2	4.1.3	1:2:4 (1 Cement : 2 coarse sand : 4 graded stone aggregate 20 mm nominal size).	CUM	12.50		
3	8.31	Providing and fixing 1st quality ceramic glazed wall tiles conforming to IS : 15622 (thickness to be specified by the manufacturer) of approved make in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge in skirting, risers of steps and dados over 12 mm thick bed of cement Mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm including pointing in white cement mixed with pigment of matching shade complete. (Size of Tile is 300x450 mm)	SQM	165.00		
4	9.97	Providing and fixing aluminium tower bolts, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour or shade, with necessary screws etc. complete : 300x10mm	EACH	46.00		
5	9.95	Providing and fixing ISI marked aluminium butt hinges anodised (anodic coating not less than grade AC 10 as per IS: 1868) transparent or dyed to required colour or shade with necessary screws etc. complete: 100x63x3	EACH	69.00		

6	9.101	Providing and fixing aluminium hanging floor door stopper, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour and shade, with necessary screws etc. complete twin rubber stopper	EACH	23.00		
7	11.37	Providing and laying Ceramic glazed floor tiles 300x300 mm (thickness to be specified by the manufacturer) of 1st quality conforming to IS : 15622 of approved make in colours such as White, Ivory, Grey, Fume Red Brown, laid on 20 mm thick Cement Mortar 1:4 (1 Cement : 4 Coarse sand) including pointing the joints with white cement and matching pigment etc., complete.	SQM	15.00		
8	11.40.	Providing and laying rectified Glazed Ceramic floor tiles of size 300x300 mm or more (thickness to be specified by the manufacturer), of 1st quality conforming to IS : 15622, of approved make, in all colours, shades, except White, Ivory, Grey, Fume Red Brown, laid on 20 mm thick Cement Mortar 1:4 (1 Cement : 4 Coarse sand), jointing with grey cement slurry @ 3.3 kg/ sqm including pointing the joints with white cement and matching pigments etc., complete	SQM	130.00		
9	13.83	Wall painting with premium acrylic emulsion paint of interior grade, having VOC (Volatile Organic Compound) content less than 50 grams/ litre of approved brand and manufacture, including applying additional coats wherever required to achieve even shade and colour				-
10	13.83.2	two coat	SQM	598		

11	15.2	Demolishing cement concrete manually/ by mechanical means including disposal of material within 50 metres lead as per direction of Engineer - in - charge. 15.2.1 Nominal concrete 1:3:6 or richer mix (i/c equivalent design mix)	CUM	7		
12	15.23	Dismantling tile work in floors and roofs laid in cement mortar including stacking material within 50 metres lead. 15.23.1 For thickness of tiles 10 mm to 25 mm	SQM	130		
13	18.78	Making chases up to 7.5x7.5 cm in walls including making good and finishing with matching surface for GI/CI pipes etc.	RM	410		
14	21.1.1	Providing and fixing aluminium work for doors, windows, ventilators and partitions with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, including fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminium sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminium snap beading for glazing / panelling, C.P. brass / stainless steel screws, all complete as per architectural drawings and the directions of Engineer-in-charge. (Glazing, panelling and for separately) :				-
15		Fixed portion Powder coated aluminium (minimum thickness of powder coating 50 micron)	KG	835.00		
16	21.2	For shutters of doors, windows & ventilators including providing and fixing hinges/ pivots, handles and making provision for fixing of fittings wherever required including the cost of EPDM rubber / neoprene gasket required (Fittings shall be paid for separately)				-

17	21.2.2	Powder coated aluminium (minimum thickness of powder coating 50 micron)	KG	345.00		
18	21.3	Providing and fixing glazing in aluminium door, window, ventilator shutters and partitions etc. with EPDM rubber / neoprene gasket etc. complete as per the architectural drawings and the directions of engineer-in-charge. (Cost of aluminium snap beading shall be paid in basic item):				
19	21.3.2	With float glass panes of 5 mm thickness (weight not less than 12.50 kg/ sqm)	SQM	222		
20	21.8	Filling the gap in between aluminium frame & adjacent RCC/ Brick/ Stone work by providing weather silicon sealant over backer rod of approved quality as per architectural drawings and direction of Engineer-in-charge complete.				
21	21.8.1	Up.to 5mm depth and 5 mm width	RM	380.00		
22	21.16.	Providing and fixing aluminium round shape handle of outer dia 100mm with SS screws etc. complete as per direction of Engineer-in-charge				
23	21.16.2	Powder coated minimum thickness 50 micron aluminium	Each	50.00		
24	NS	Frosted film on glass work approved make as per direction of Engineer -in-charge	SQM	262.00		
25	NS	Providing and fixing PVC Door Buffer (38mm dia) door shutter mounted with necessary screws, etc. complete.	Each	80.00		
26	Total Amount (Rs.)Including GST		

Note: - Rates quoted must be in Indian rupees only, no exchange rate variation would be allowed during validity of offer/bid and the lowest reasonable, economical & acceptable bids for each category (as mentioned in Part-V Para 2 above) will be considered further for placement of contract/Supply cum work Order after complete clarification and price negotiations as decided by the Institute.

Seal and Sign. of Proprietor/ Auth.
Signatory/Bidder

Date: 12.12.2024